

OPEN SITE 2018-2019 Application Outline

[1] Application Overview

Tokyo Arts and Space (TOKAS) calls for project proposals for **OPEN SITE 2018-2019**, which will be held at TOKAS Hongo. Proposal must fulfill all three conditions below:

- (1) Projects that can be realized using a gallery space such as:
 - a. Exhibitions of 2D works, 3D works, Design, Video art, Media art, Sound art, Combined (mixed-media) works and Installations.
 - b. Research presentations and /or display of outcomes of studies.
 - c. Performing arts (e.g.: music, dance, theatre works etc.)
 - d. Films and audio-visual works
 - e. Performances of multimedia works
 - f. Lectures, symposiums or workshops
 - g. Any other projects which are related to above or combined projects
- (2) Projects which explore new expression/art/culture, and try to open up to societies.
- (3) Projects which are well structured and have unique originalities.

[2] Eligibility

Applicants must fulfill all conditions below:

- (1) Be able to take responsibilities for planning, preparations, and executions of projects.
- (2) Candidates who have passed the first selection must attend the interview in the second selection.
 - * The interview can be done by Skype if the candidate lives abroad or in a place far from Tokyo.

[3] Venue

Tokyo Arts and Space (TOKAS) Hongo
2-4-16 Hongo, Bunkyo-ku, Tokyo 113-0033, Japan

[4] Execution Periods

There are two options for execution periods as below:

- (1) November 24 (Sat), 2018– December 24 (Mon), 2018
- (2) January 12 (Sat), 2019 – February 11 (Mon), 2019
 - * Venue closed: on every Mondays (or Tuesday when Monday falls on a national holiday), Year end and new year holiday
 - * TOKAS adjusts and decides the periods for each project, considering preference of successful candidates.
 - * Please refer to “*Notices and Instructions*” for the details.

[5] Jury Members

HATANAKA Minoru (Senior Curator, NTT InterCommunication Center [ICC])
 HISANO Atsuko (Program Director, The Saison Foundation)
 MORI Yoshitaka (Sociologist / Professor, Graduate School of Global Arts, Tokyo University of the Arts)
 KONDO Yuki (Program Director, Tokyo Arts and Space)

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[6] Format of presentation

Applicants can choose format of presentation as follows:

(1) Exhibition	
【Intended project】 (1) -a, b	
Subsidy	400,000 JPY (Tax included) *1
Venue (free of charge)	TOKAS Hongo, Space B (2F) or Space C/D (3F)
Execution Periods	November 24 (Sat), 2018 – December 24 (Mon), 2018 or January 12 (Sat), 2019 – February 11 (Mon), 2019 * Participants can use the venue during installation and de-installation period separately.
Admission	Free of charge
Support	TOKAS staffs support the projects in terms of operation. * Participants should make all necessary arrangement for execution of the project.
Accommodation	TOKAS provides a room at TOKAS Residency as accommodation for those who live overseas or in places far from Tokyo up to 2 participants. *3
(2) Performance	
【Intended project】 (1)-c, d, e, f	
Subsidy	200,000 JPY (Tax included) *1
Venue (free of charge)	TOKAS Hongo, Space A (1F)
Execution Periods	Applicants can use the venue for a week in the execution period for the preparation and performance.
Admission	Ticket price must be settled as a general rule. *The ticket revenue (tax included) of each project will be given as artist fee. *2 *It is possible to execute projects such as lecture, symposium and workshop for free of charge.
Support	TOKAS staffs support the projects in terms of operation. * TOKAS will arrange a staff who will assist in basic lighting and audio control as needed.
Accommodation	TOKAS provides a room at TOKAS Residency as accommodation for those who live overseas or in places far from Tokyo up to 2 participants. *3
(3) OPEN SITE dot	
【Intended project】 (1)-a, b, c, d, e, f	
Subsidy	100,000 JPY (Tax included) *1
Venue (free of charge)	TOKAS Hongo, Space A (1F)
Execution Periods	Applicants can use the venue for a week in the execution period for the preparation and performance.
Admission	Free of charge
Support	TOKAS staffs support the projects in terms of operation.
Accommodation	Not applicable

*1. 10.21% for the domestic residents and 20.42% for overseas residents will be withheld as Income Tax and Surtaxes for Reconstruction Funding.

*2. It is applied only when ticket prices are set. 10.21% for the domestic residents and 20.42% for overseas residents will be withheld as Income Tax and Surtaxes for Reconstruction Funding. See “*Notices and Instructions*” for the details.

*3. See “*Notices and Instructions*” for the details and conditions.

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[7] How to apply

(1) Download the Application Package (zip file) from the TOKAS website.

- URL: www.tokyoartsandspace.jp/english/

(2) Fill in the application documents and send it by Email.

[Email] apply_opensite2018@tokyoartsandspace.jp

[Title] Name: Application for OPEN SITE 2018-2019

[Submission Deadline] April 13 (Fri), 2018 at 24:00 (Japan time)

(3) Upon receipt of the application, TOKAS will send you a confirmation and inform you of URL to upload data materials within four working days.

[Submission Deadline] April 20 (Fri), 2018 at 24:00 (Japan time)

* Submitted documents and materials cannot be replaced nor changed.

* See “*Notices and Instructions*” for the details.

[8] Application Fee

Free

[9] Selection Process and the Schedule

(1) First Selection (Document screening by jury members): the middle of May, 2018

* The result of first selection will be informed individually only to the successful candidates.

(2) Second Selection (Presentations and interviews by jury members): June 3 (Sun), 2018 (provisional)

- Place: Tokyo Arts and Space Hongo (provisional)

*The result of second selection will be informed to all candidates who participate in the second selection.

(3) The final results will be announced through TOKAS website in the middle of June, 2018.

*Individual inquiries concerning the result will not be answered.

[10] Inquiries

Please refer FAQ page on TOKAS website before inquiring. For other questions, please email us by March 20 (Tue) and TOKAS will update the FAQ after March 27 (Tue) to these inquiries.

Email: opensite2018@tokyoartsandspace.jp

[11] Policy of Personal information usage

Tokyo Arts and Space uses your personal information solely for contacting you on this program. Tokyo Arts and Space never uses or shares your personal information provided to us in ways unrelated to the one's described above also providing you an opportunity to opt-out otherwise prohibit such unrelated uses.

* OPEN SITE 2018-2019 is a program for fiscal 2018, so its implementation is determined on April 1, 2018 if the annual project and budget are approved by the board and council of Tokyo Metropolitan Foundation for History and Culture by March 31, 2018.